

Initiator/Date _____

5. PDCA Log

<u>Action (Do column)</u>	<u>Result (Check column)</u>	<u>By Who?</u>

1. Problem Statement

What problem needs to be solved?

Why is it a problem?

When was the problem first observed?

Where and How often is the problem observed?

Who is impacted by the problem?

Initiator/Date _____

2. IS/ IS NOT (e.g. Man, Machine, Method, Mother Nature, Measurement, Material)

Not going to explore these areas	
Cause might be in this category	

3. 5-Why (Jump to Fishbone when stuck)

Issue:

Why?

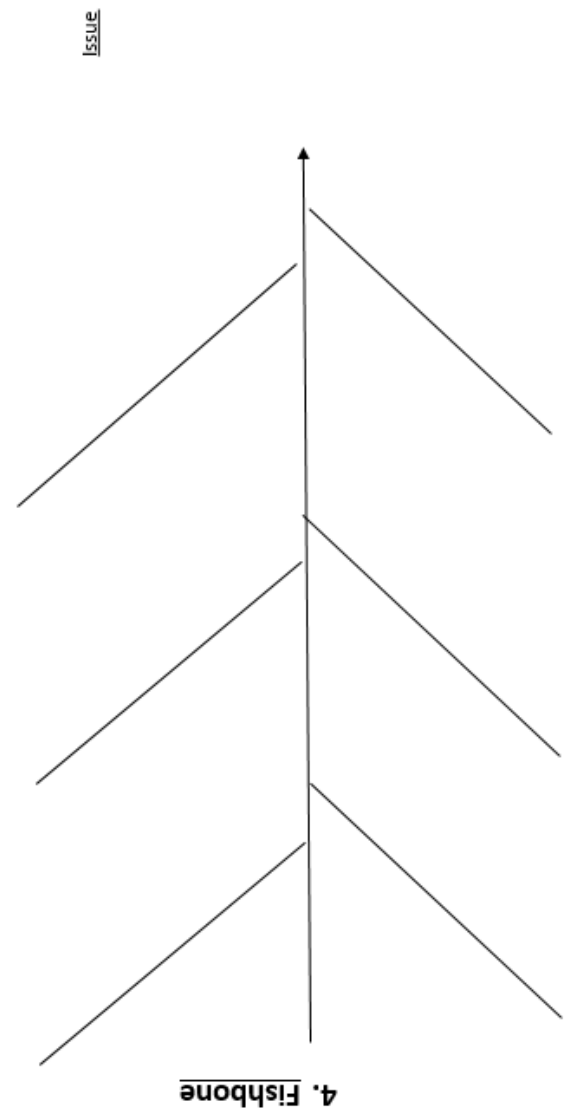
Why?

Why?

Why?

Why?

Countermeasure:



4. Fishbone